



TO: All NPSS School Administrators

FROM: Debra Evans, NPSS Supervisor

SUBJECT: ADM (average daily membership) COUNT FOR FY____

By the end of October, please fax (fax # 365-5175) the following information after you report your ADM to ODE:

SCHOOL NAME:

ADM COUNT FOR THIS SCHOOL YEAR (FY__): _____

SUBMITTED BY:

(Signature of person providing information)

(Date)

Your assistance in submitting this information is appreciated as it enables us to have a more accurate accounting of your budget. The beginning balance we have now is based on the previous year's ADM.

If you have any questions, please call the NPSS office at 365-6796 or Debra Evans @ 365-5750.

THANKS!